OVERLAP PROCEDURE

- **The overlap form must accompany any minor form in order to be accepted**

- **Student must fill out and sign an overlap form when filing for a minor or a double major**

- **A copy of the overlap form and the minor form are input in the student's BME academic database and then filed in the student's file**

- **The original form and the minor for are then sent to the HSEAS UG Coordinator for further processing**

OVERLAP DECLARATION FORM FOR MAJORS AND MINORS
THE COLLEGE

POLICY: *No more than three courses may overlap between two majors. No more than two courses may overlap between a major and a minor. No more than two courses may overlap between two minors. Required non-departmental ancillary courses are not subject to these restrictions.*

_____   _____   _____
NAME   ID#   EMAIL ADDRESS

My first major is_____

    I am declaring a second major in_____

    I am declaring a minor in_____

    I am declaring a second minor in_____

PLEASE COMPLETE EITHER SECTION "A" OR SECTION "B" AND SIGN BELOW

A. There are no overlapping courses between my major/minor (circle one) in

_____and my major/minor (circle one) in _____ .

B. The courses that overlap between my major/minor (circle one) in _____

and my major/minor (circle one) in _____are as follows:

    <u>Course Number</u>   <u>Title</u>
    e.g., MTH101   *e.g., Foundational Mathematics*

    _____   _____

    _____   _____

    A third overlap is permitted between two majors:

    _____   _____

_____   _____
Signature   **Date**

/DAW 7/31/09